



At Dar Ibn Khaldun for Translation, we are committed to act lawful, ethically and with integrity. The Anti-Corruption Policy, Environmental Policy and Human Rights' Policy establish controls to ensure our employees behave ethically and with integrity.

- **Anti-Corruption**

Our Company has a zero tolerance approach towards bribery, corruption and fraud. We are committed to acting professionally, fairly and with integrity in all our business dealings and relationships wherever we operate. We have commitment to implementing and enforcing effective systems to counter bribery, corruption and fraud.

A policy is set to help our employees' identity which corrupt business practices are prohibited in their day to day work so that corruption is avoided. It outlines acceptable and non-acceptable behaviours to ensure our work is conducted in a socially responsible and ethical manner and in compliance with all applicable legislations.

Dar Ibn Khaldun for Translation is committed to uphold all laws relevant to countering bribery, corruption and fraud in all the jurisdictions in which we operate.

- **Human Rights**

Respecting human rights is a fundamental part of Dar Ibn Khaldun for Translation responsibility as a company and is vital to operate our business sustainably. Our Company is committed to respecting fundamental human rights in our operations, our value chain, and in the communities where we operate. We seek to avoid complicity in human rights abuses and to use our influence to promote the fulfillment of human rights.

Our commitment to operating with respect for human rights is reflected in all aspects of Dar Ibn Khaldun for Translation business operations and is integrated in our company policies and relevant procedures. We aim to identify, assess, and



manage the human rights impacts of our business activities based on the operational context, our leverage and business relationships.

Our company looks to those human rights defined in the Universal Declaration of Human Rights and its two corresponding covenants, The International Covenant on Civil and Political Rights and The International Covenant on Economic, Social and Cultural Rights. Additionally, we also look to children's and women's rights as outlined in the United Nations Convention on the Rights of the Child and the United Nations Convention on the Elimination of Discrimination against Women.

- **Environment**

Dar Ibn Khaldun for Translation Environmental Policy outlines how to improve environmental performance; we want our products and services to be part of a sustainable society.

We are committed to designing services to reduce their adverse environmental impact, reducing resource consumption, waste and pollution in our operations, taking a proactive approach regarding environmental legislation that affects our business, encouraging suppliers, subcontractors, retailers and recyclers of our products to adopt the same environmental principles, giving appropriate weight to the environmental policy when making future planning and investment decisions, and setting targets and objectives, within the scope of the environmental management system, to achieve continual improvement and a sustainable development.

Through our environmental performance assessment we monitor how the environment is managed at our facilities.

Chief Executive Officer
Mohammad Zaben

